

ORDINANCE NO. 023-138

AN ORDINANCE AUTHORIZING  
CHANGE ORDERS TO  
CONTRACTS APPROVED BY  
THE TRANSIT BOARD

WHEREAS, Change orders for contracts originally valued at \$1,000,000.00 or less that individually or cumulatively increase the original contract value by more than 10% require approval by the Chicago Transit Board; and

WHEREAS, Change orders for contracts originally valued at more than \$1,000,000.00 that individually or cumulatively increase the original contract value by more than 10% or by more than \$500,000.00 require approval by the Board; and

WHEREAS, Change orders that extend the original contract completion or termination date by more than twelve months require approval by the Board; and

WHEREAS, Change orders for contracts that are not contracts for Public Works Projects that individually or cumulatively increase the original contract value by more than 50% are permitted only when the Board determines that such increases are in the best interest of the Authority; and

WHEREAS, The following change orders, either individually or cumulatively with previous change orders, increase the original value of the respective contract by more than 10% or \$500,000.00, extend the original contract completion or termination date by more than twelve months, and/or increase the original contract value for contracts that are not Public Works Projects by more than 50% and the Board has determined that such increases and extensions are in the best interest of the Chicago Transit Authority; now, therefore:

BE IT ORDAINED BY THE CHICAGO TRANSIT BOARD  
OF THE CHICAGO TRANSIT AUTHORITY:

SECTION 1. The Chairman of the Chicago Transit Board, the President of the Chicago Transit Authority, and the Vice President of Purchasing and Supply Chain, or their designees, are hereby authorized to execute the following contract change orders:

- 1.1 Contract No. B20OP00683R – Service Sanitation, Inc.  
Original Ordinance No. 021-45  
Description: *Rental and servicing of portable chemical toilets and hand wash stations for period of 36 months from date of contract execution.*  
This Change Order No. 2 authorizes additional funding to cover the rental of temporary bathrooms and handwashing stations for personnel in the field and provide a contingency for unforeseen emergencies through July 2024. The contract authority was expended faster than originally forecasted due to several water main breaks that occurred over the past three years that led to an increase in demand for these portable toilets. The

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user department and Purchasing have started the process to procure a new contract for these services.

Change Order No. 2: \$187,500.00

Revised Contract Amount: \$1,012,500.00

1.2 Contract No. B20OP01594 – Czechmate Lumber Corp.

No Original Ordinance No.: *B Agenda Item*

Description: *Needle beams, Ponderosa pine lumber, and scaffold planks for a period of up to 36 months from date of contract execution.*

This Change Order No. 2 is needed for additional funding to cover the remaining contract term. The contract supplies high quality lumber required by Power and Way staff for projects that subsequently provides safe passage of our trains. The Iron Workers use the scaffold lumber to construct working platforms to repair and maintain track. The specification calls for higher quality lumber because scaffold must safely support staff and the steel material being installed. This lumber must be replaced frequently to maintain the integrity of the scaffolding. The contract was expended faster than anticipated due to the higher pricing and increased usage. Change Order No. 2 is needed for additional funding to cover the remaining contract term. The using the department has initiated a request for a solicitation for higher spending authority based on the current, increased usage.

Change Order No. 2: \$100,000.00

Revised Contract Amount: \$375,000.00

SECTION 2. The Chairman, President, and Vice President of Purchasing and Supply Chain, or their designees, are further authorized to take such actions and execute such documents as may be necessary to implement the objectives of this ordinance.

SECTION 3. This ordinance shall be in full force and effect from and after its passage.

APPROVED:

PASSED:

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Chairman

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Secretary

November 15, 2023

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